



2695 East Henrietta Road, Henrietta, New York 14467 585-334-4000 fax: 585-334-3005 www.fairandexpoctr.com
 Our Mission since 1823: Building Community, Affirming Youth, Promoting Agriculture and Advancing Technology

Vendor Agreement

Vendor Name:	Contact Name:
Address:	Title:
	Email:
City/St/Zip:	Phone:
Sales Tax ID:	

This agreement is between the Monroe County Fair and Recreation Association, Inc [the Association] and the Vendor as listed above. This agreement is for a Vendor Location at the TreatFest event to be held October 29-31, 2009. It is for the non-exclusive privilege of (list products/ services/organization/ i.e. kind of exhibit): _____

1. The Monroe County Fair and Recreation Association is not responsible for the loss, theft, or damage of any item brought to the fairgrounds by the Vendor prior to, during or after TreatFest.
2. The vendor agrees to participate in the *safe trick or treating* segment of TreatFest by providing pre-packaged candy/snacks on a one per child basis from their vending location. The candy/snacks offered must be approved by the Association prior to setting up for the event. No food, drink, beverage etc may be sold by the Vendor. The Association retains all concessions rights to the event.
3. **Set-Up Hours:** are 9am-7pm On Thursday, October 29, 2009 and 9am-noon on Friday, October 30, 2009. Vendor agrees to be set-up during the designated hours.
4. **Event Hours-** 6pm-9pm, Friday, October 30, 2009 and 9am-3pm on Saturday, October 31, 2009. Vendor agrees to be open and in operation during all hours of the event.
5. **Tear-Down/Move-Out;** Tear down for the event may begin at 3pm on Saturday, October 31,2009. Vendor agrees not to begin teardown until the designated teardown time. Move-out will be from 3pm-6pm on Saturday, October 31, 2009. Vendor agrees to remove all exhibit materials, display items, inventory and personal belongings by the end of Move-out.
6. **Payment for damage:** Vendor agrees to pay cost of repair or replacement for any and all damages of whatever origin or nature which may have occurred during the term of this agreement in order to restore the licensed space or other parts of the Association premises affected by the event to condition equal to that at the time this agreement went into effect.
7. **Defacement of facility:** Vendor shall not injure, mar or in any manner deface said premises or any equipment contained therein, and shall not cause or permit anything to be done whereby the said premises or equipment therein shall be in any manner injured, marred or defaced; and will not drive or permit to be driven nails, hooks, tacks, or screws Into any part of said building or equipment contained therein and will not make or allow to be made any alterations of any kind to said building or equipment contained therein.

Booth #			Amount
Space Size:	# of Booths	Rate	
Base Electric Hook-up: 15 Amps (Minimum Charge, Additional usage will be extra)			
Additional Electric Hook-up (Number of amps over 15):		@ \$2 per amp	
Tables			
Chairs			
Other Charges			
			Total Amount Due
Date Paid	Method of Payment		Amount Paid
			Balance Due
The Association accepts Cash, Mastercard, Visa, Money Order or Company Check, Pleas make payable to the Monroe County Fair and Recreation Association.			
Please note: Your Vendor space is not secured until receipt of signed contract and payment in full. Any funds paid as a deposit are nonrefundable .			
_____		_____	
Monroe County Fair and Recreation, Inc	Date	Authorized Signature for Vendor	Date
Authorized Signature			